

MANDATORY SERVICE HOURS INFORMATION

Families at Holy Family School are required to complete a minimum of 40 work hours each year; single parents are required to complete 20 work hours. Research shows that students whose parents are involved at their school perform better and volunteer work helps keep tuition down! Please keep track of all of your volunteer work hours, since re-registration of your student for the 2011-12 school year will be dependent upon completion of your hours. It is the parent's responsibility to locate volunteer opportunities and not the volunteer coordinator. Opportunities will be listed as they arise by the volunteer coordinator on the "volunteer opportunities" link on the School web site. The web site address is <http://www.hfsj.org>.

Specific **volunteer activities** for Holy Family School and Parish will count toward the mandatory volunteer work hour requirement. These approved and revised volunteer activities are listed on the Parent Volunteer form. Any **ministry activity** at Holy Family does not count toward the requirement. **Volunteer activity is defined as the act or practice of voluntary help at a certain time for a specific task. The key words are help at a certain task. Ministry activity is defined as a lifestyle in service to the reign of God. The key words are service to the reign of God.** Another way of looking at this is that volunteer activity shares in the workload of the parish and school, whereas ministry activity makes present the saving work of Jesus Christ.

Approved School Volunteer Opportunities are listed on the **Parent Volunteer Opportunity Form** included in this mailing. Parish and school volunteer activity examples include: Teacher's Aide, office work, outreach effort, fund-raising, field trip driver, retreat work, school and parish boards, parish festival work, scout leader, nursery, etc. Examples of activities that **do not** count toward the mandatory requirement include: **attending** Bible study or Faith Sharing Groups, **attending** Festival or other fund-raisers such as Golf Tournament or Enchanted Evening, **attending** school events as a guest, liturgical ministering, purchase of Scrip, etc. Contact the volunteer coordinator if you question whether an activity will be allowed for volunteer hours. Immediate family members who are not attending the school and are over the age of 14 may work toward completing the required work hours.

Each family is responsible for recording their own volunteer hours. A tally sheet is available for this purpose, and needs to be returned to the school office by March 17th. The time frame for service hours is from March 16th of one school year to March 15th of the following school year. **Failure to meet your service hour requirement will jeopardize your child's registration for the following year.**

Volunteer opportunities: listed on the "Help Wanted" section of the web site.

Questions? Contact Jackie Albin at jackie.albin@hfsj.org